



2024 OFFICIAL RULES

GENERAL RULES FOR ALL PARTICIPATING ENSEMBLES

<https://nationaljazzfestival.org/festival-official-rules/>
<http://www.nationaljazzfestival.org/large-ensembles/>
<http://www.nationaljazzfestival.org/small-ensembles/>
<http://www.nationaljazzfestival.org/vocal-groups/>
<http://www.nationaljazzfestival.org/middle-schools/>
<https://nationaljazzfestival.org/soloists/>
<https://nationaljazzfestival.org/composers/>

PERFORMANCE AND SET UP TIME RULES

Each ensemble will have exactly 20 minutes* to set-up and warm-up. At the end of the 20-minute warm-up session, the ensemble will be introduced to the audience and adjudicators to begin their performance. Hall G is available to all ensembles, groups and soloists for warm-up and tuning of instruments prior to their scheduled warm-up time if needed.

Each ensemble will have exactly 20 minutes of performance time. Each ensemble will be timed from the first note of their first performance selection until the final cut-off of their final performance selection. Ensembles may not “restart” their performance for any reason. Once the clock starts it will continue to run. The 20 minutes of performance time is finite. Any ensemble exceeding the 20-minute performance time will be automatically disqualified. A timing of 19:59 or 20:00 is acceptable, however a timing of 20:01 is not.

Following the performance, your ensemble will be given verbal critique from an adjudicator. We suggest that you record the feedback for later use. After which time you will have exactly 5 minutes to remove all belongings from the performance area. Taking longer than 5 minutes may lead to disqualification.

*Reduced from 25 minutes to allow additional time for face to face adjudicator feedback.



SCORES & SOLOIST DETAILS

Each performing ensemble must provide each adjudicator a copy of each score of each piece being performed and include a list of the soloist information (instrument and name) YES - PHOTOCOPIES* ARE FINE! If you would like your score copies please retrieve them before you leave the performance room. For the Small Ensemble Division, copies of lead sheets are fine if a score of the arrangement does not exist.

***There is no access to a photocopy machine at the Pennsylvania Convention Center.**

EQUIPMENT SUPPLIED BY CATEGORY ROOM

LARGE ENSEMBLE ROOMS (INCLUDING MIDDLE SCHOOL ROOMS)

25 Music Stands

1 88-Key Electric Keyboard

1 House Microphone For Speaking

You may use the house microphone for solos if you choose to do so.

You may bring any additional equipment, including sound systems, amplifiers, percussion, or anything else. The only limitation is the 20 minute warm-up period and 5 minute exit time following your verbal critique. In that 5 minute period, all your equipment must be removed from the performance room. Failure to follow these timing rules may result in your ensemble being disqualified. A suggestion for easy flow would be to make sure you bring extension cords for all your electronics so that you can set up quickly and easily.

SMALL ENSEMBLE ROOMS

10 Music Stands

1 88-Key Electric Piano/Keyboard

1 House Microphone For Speaking



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You may use the house microphone for solos if you choose to do so.

You may bring any additional equipment, including sound systems, amplifiers, percussion, or anything else. The only limitation is the 20 minute warm-up period and 5 minute exit time following your verbal critique. In that 5 minute period, all your equipment must be removed from the performance room. Failure to follow these timing rules may result in your ensemble being disqualified. A suggestion for easy flow would be to make sure you bring extension cords for all your electronics so that you can set up quickly and easily.

VOCAL JAZZ A CAPPELLA

6 Music Stands

1 88-Key Electric Piano/Keyboard

16 Vocal Microphones (wired) with sound system and reverb effect (if desired).

You may not bring a vocal PA system. All vocal groups must use the house vocal system for performance. You may guide the sound person in tweaking the house system for your performance and solos.

VOCAL JAZZ LARGE GROUP

6 Music Stands

1 88-Key Electric Piano/Keyboard

16 Vocal Microphones (wired) with sound system and reverb effect (if desired).

You may bring any additional equipment including your rhythm section equipment, however you may not bring a vocal PA system. All vocal groups must use the house vocal system for performance. You may guide the sound person in tweaking the house system for your performance and solos. The only limitation is the 20 minute warm-up period and 5 minute exit time following your verbal critique. In that 5 minute period, all your equipment must be removed from the performance room. Failure to follow these timing rules may result in your ensemble being disqualified. A suggestion for easy flow would be to make sure you bring extension cords for all your electronics so that you can set up quickly and easily.



POP-CAPPELLA

16 Vocal Microphones (wired) with sound system and reverb effect (if desired).

You may not bring a vocal PA system. All vocal groups must use the house vocal system for performance. You may guide the sound person in tweaking the house system for your performance and solos. Please note that there will not be a piano in the "Pop-Cappella" rooms. Please bring a pitch-pipe.

CONVENTION CENTER RULES, **REGISTRATION PROCEDURE, INSTRUMENT STORAGE**

FOOD: The Pennsylvania Convention Center has very strict food rules as it pertains to their contract with their food service provider Aramark.

You and your students *are* allowed to eat in the Pennsylvania Convention Center

BUT

Do not bring in bulk food items (such as boxes of pizza or trays of food). Any food that appears to be a buffet or catering for multiple people is prohibited!

You/your school will be responsible for any charges assessed by Aramark and/or the Pennsylvania Convention Center for violating these rules. The Reading Terminal Market at 1136 Arch Street is a short walk from the Convention Center and is open daily from 8am - 6pm and offers a wide variety of food for your students to purchase.

<https://readingterminalmarket.org/merchant-directory/>

We all just have to do our best to not bring in larger amounts of food for the entire group. Individuals may bring in food/lunches in their individual bags.



REGISTRATION AND INSTRUMENT/EQPT STORAGE: The main entrance for all performing groups is at the corner of North Broad Street and Race Street in Center City Philadelphia. We have attached a map (Bus Drop and Unloading Area) for your reference. Once you arrive, please enter and you will be able to find our registration desk right inside the door and outside Exhibit Hall G on the provided map. Carts are not provided.

At the registration desk you will be given an envelope containing your students' NJF wristbands, your chaperone wristbands, and your director badges.

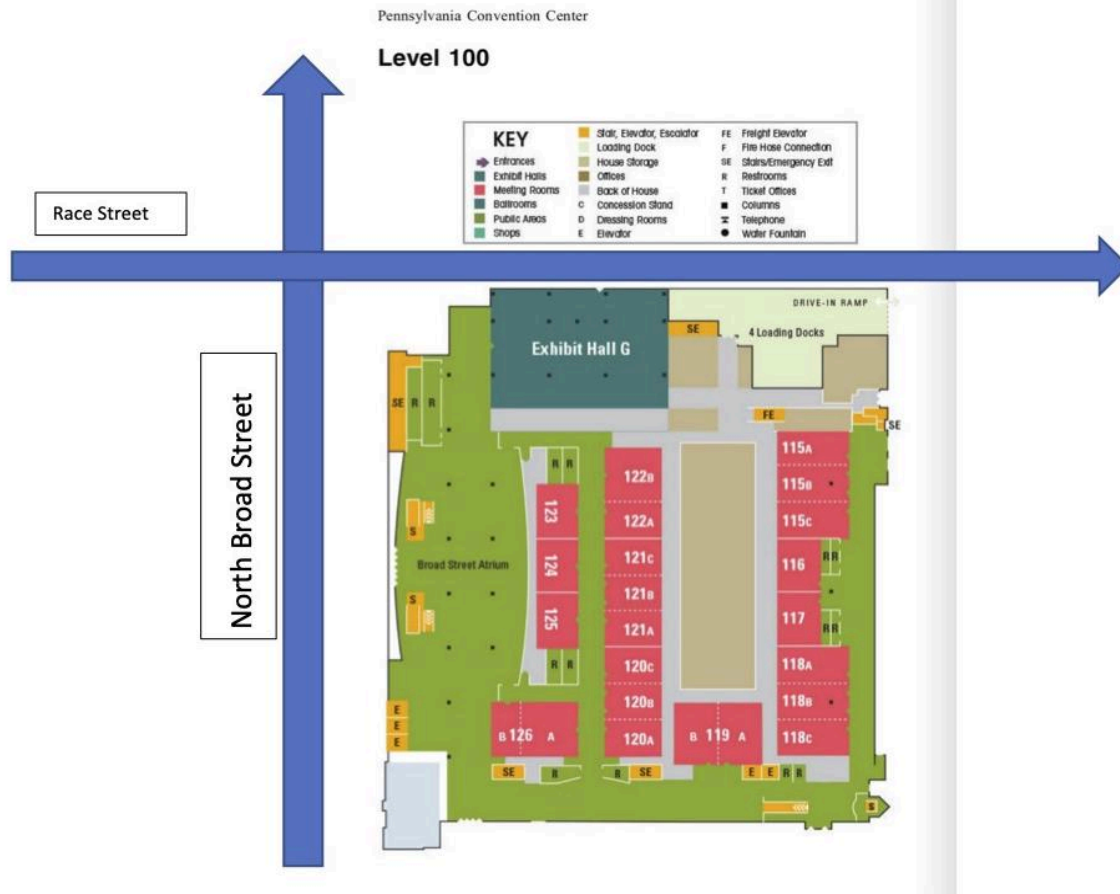
Your students must wear their wristbands to enter the instrument storage room (Exhibit Hall G). Without a wristband, they will not be allowed to enter the instrument storage facility.

Please keep an eye on all your instruments and equipment. There will be Pennsylvania Convention Center Security and additional NJF Volunteers to monitor the activity and traffic in and out of the instrument storage (Exhibit Hall G), however neither the Pennsylvania Convention Center nor the National Jazz Festival is responsible for lost or stolen equipment. Every school must take responsibility for their own items. We will only allow students and adults with NJF Wristbands/Badges into that area.

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BUS DROP AND UNLOADING AREA



Buses may unload on Race Street.

All schools should enter in the entrance at the intersection of North Broad Street and Race Street. Once inside, please visit the registration table to pick up your school's packet and your students' NJF bracelets.

All equipment should be stored in "Exhibit Hall G". Only students and chaperones with NJF bracelets or directors with NJF badges will be permitted in Exhibit Hall G.

School performance rooms are located on this map and are all on the first floor.